



**Climate Adaptation in Coastal Communities of Myanmar:
Improved Management of Mangrove Forests**



DENMARK

Denmark-Myanmar Country Programme 2018 – 2023

Request for Proposal Invitation Letter

Name of Assignment:	"Community-based Ecological Mangrove Restoration Training"
Duration of Assignment	2 months (approximately) and potential collaboration with the Forest Department to follow-up activities over the project period
RFP Reference No	2019/FD/002
Country:	Republic of the Union of Myanmar
Date	31 st May 2019

Dear Sir / Madam,

- 1) The Government of the Republic of the Union of Myanmar and Embassy of Denmark in Myanmar are currently implementing a Country Programme 2016-2020 for Myanmar, with the thematic focus on "Inclusive and Sustainable Economic Growth".
- 2) Since Myanmar is one of the most vulnerable countries to climate change in the world, an important part of maintaining sustainable and inclusive economic growth is to increase resilience of the country and its vulnerable communities to climate change.
- 3) The Denmark Climate Envelope provides additional support to build climate resilience in climate-vulnerable countries such as Myanmar. Under this overall framework, a specific Development Engagement of the Climate Envelope supports Climate Change Adaptation and Resilience-building through Rehabilitation and Sustainable Management of Mangrove Forests in Coastal areas of Myanmar (hereafter referred as the CCA Engagement).
- 4) The Forest Department (FD), implements the CCA Engagement in Rakhine State, with additional minor activities in Tanintharyi Region. The CCA includes the following four outputs:
 - a. Enhanced capacity of the Forest Department to advocate for, establish and enforce Protected Public Forests (PPFs) with mangroves, especially in Rakhine.
 - b. Coastal Community Forest Groups (FUGs) established with assistance from Forest Department and external service providers such as CBOs/NGOs, institutions and universities.
 - c. Mangrove forest restored and rehabilitated in target areas in Rakhine.
 - d. Community group-managed projects to reduce pressure on mangrove resources and enhance community resilience to climate change. The starting point for this output will be a Vulnerability Assessment, which the CCA Engagement will implement in 2018.
- 5) The current Request for Proposals (RFP) outline the requirements to plan and implement a training event on Community-based Ecological Mangrove Restoration (CBEMR) in the CCA Engagement target area.
- 6) The Forest Department (FD) under the Ministry of Natural Resources and Environmental Conservation (MONREC) Government of the Republic of the Union of Myanmar, intends to apply

part of the funds received from the Embassy of Denmark in Myanmar to eligible payments under the contract for which this Request for Proposals (RFP) is issued.

- 7) The FD invites proposals to provide the following consulting services (hereinafter called "Services") from a Consultancy Firm/organisation to provide the services that will be outlined in the Terms of Reference herewith attached or embedded in the Full RFP Document.
- 8) This Request for Proposals has been advertised in national media and addressed to qualified consultancy firms/organisations.
- 9) A Consultancy Firm/organisation will be selected under an open, two stages Request for Proposal (Technical and Financial Proposal), Quality Cost Based Selection RFP procedure with Full Technical Proposal (FTP) format as described in this RFP in accordance with the best practices in the sector and following guidelines formulated by the World Bank¹; Government of the Union of Myanmar President's Office Tender Procedures from the 10th April 2017 and related MONREC regulations and FD Procurement Manual from February 2018.
- 10) Proposals shall be sent electronically in 2 separate e-mails.
 - a. One email for the Technical Proposal with the subject: RFP1– (name of bidder) Technical Proposal
 - b. and another separate email for the Financial Proposal with the subject: RFP1– (name of bidder) Financial Proposal
 - c. Both emails shall be sent to the Forest Department (FD) e-mail address mentioned in the full RFP documents and as specified in the procedures detailed in the full RFP document (or) Bidders **submit** hardcopies to the addresses shown below in paragraph (12) by two **sealed envelopes** simultaneously, one containing the technical **proposal** and the other the price **proposal**, enclosed together in an outer single **envelope**. Bidders shall submit e-mail or a set of RFP documents no later than Friday 21st June 2019; 16:00 Hrs. Myanmar Time.
- 11) All Financial Proposals must be accompanied by a Tender Guarantee of 1 % of the offer as described in the bidding documents, any Financial Proposal not accompanied by one will be rejected as non-compliant.
- 12) **The addresses where the Request for Proposals full document may be obtained by emails or submitted hardcopies are:**
 - a. Office No. 39, Watershed Management Division, Forest Department, Nay Pyi Taw
Government of the Republic of the Union of Myanmar
Nay Pyi Taw - Myanmar
 - b. **OR by email to:**

To: U Soe Myint Oo, Project Director, Director Watershed Management Division, Forest Department, Ministry of Natural Resources and Environmental Conservation

Email: watershedfdmonrec@gmail.com and copy to Long-term technical advisor Mr. Anders Faaborg Poulsen afpoulsen@gmail.com

The Request for Proposals full documents will be sent to you by return email. It is recommended to request the documents as soon as possible.

- 13) Details on the proposal's submission date, time and address will be provided in the RFP full document. The table below is a summary key dates.

¹ World Bank guidelines solely refers to guidelines developed by the World Bank and made public by the World Bank .detailed in the *Bank's Procurement Regulations for IPF Borrowers* which can be found at the following website: www.worldbank.org

<u>Activity</u>	<u>Date</u>
Issue Invitation Letter and RFP	Friday 31 st May 2019
Deadline for Request for Clarifications from potential bidders	No later than Monday 17 th June 2019; 16:00 Hrs. Myanmar Time
<u>Deadline for Submission of Proposals</u>	No later than Friday 21 st June 2019; 16:00 Hrs. Myanmar Time
RFP Technical Component Opening Meeting	Monday 24 th June 2019; 09:00 Hrs. Myanmar Time
Technical Component Review Committee. Examination and Evaluation of Proposals	Monday 24 th June 2019; 09:30 Hrs. Myanmar Time
RFP Price Component opening	Monday 24 th June 2019; 10:30 Hrs. Myanmar Time
Financial Component Review Committee. Examination and Evaluation of Proposals	Monday 24 th June 2019; 11:00 Hrs. Myanmar Time
Notification of Award / Invitation for Negotiation	Monday 8 th July 2019 (Estimated)
Contract Award Notice (The Contract will be signed promptly upon Notification of Award)	Monday 15 th July 2019 (Estimated)
Start of Consultancy Services	Monday 5 th August 2019 (Estimated)

14) RFP includes the following documents:

Section 1 – Request for Proposals Letter

Section 2 - Instructions to Consultants and Data Sheet

Section 3 - Technical Proposal FTP - Standard Forms

Section 4 - Financial Proposal - Standard Forms

Section 5 – Fraud and Corruption

Section 6 - Terms of Reference

Section 7 - Standard Forms of Contract Time-Based

Yours sincerely,



Dr. Nyi Nyi Kyaw

Director General Forest Department

Ministry of Natural Resources & Environmental Conservation (MONREC)

Government of the Republic of the Union of Myanmar